

# Privacy Policy relating to use of CADQAS Proficiency Testing Schemes

Your privacy is critically important to us

CADQAS CIC is located at:

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It is CADQAS CIC's policy to respect your privacy regarding any information we may collect while operating our Proficiency Testing schemes. This Privacy Policy applies to all Proficiency Testing schemes (hereinafter, "us", "we", CADQAS CIC"). We respect your privacy and are committed to protecting personally identifiable information you may provide us through the Proficiency Testing schemes. We have adopted this privacy policy ("Privacy Policy") to explain what information may be collected on our Proficiency Testing schemes, how we use this information, and under what circumstances we may disclose the information to third parties. This Privacy Policy applies only to information we collect through the Proficiency Testing schemes and does not apply to our collection of information from other sources.

This Privacy Policy sets forth the general rules and policies governing your use of our Proficiency Testing schemes. Depending on your activities when visiting our Proficiency Testing schemes, you may be required to agree to additional terms and conditions.

## Proficiency Testing Scheme Participants

Like most online Proficiency Testing scheme operators, CADQAS CIC collects non-personally identifiable information of the sort that web browsers and servers typically make available, such as the browser type, language preference, referring site, and the date and time of each visitor request. CADQAS CIC's purpose in collecting non-personally identifying information is to better understand how CADQAS CIC's visitors use its Proficiency Testing schemes. From time to time, CADQAS CIC may release non-personally identifiable information in the aggregate, e.g., by publishing a report on trends in the usage of its Proficiency Testing schemes.

CADQAS CIC also collects potentially personally identifiable information like Internet Protocol (IP) addresses for proficiency testing scheme participants. CADQAS CIC only discloses user IP addresses under the same circumstances that it uses and discloses personally identifiable information as described below.

## Gathering of Personally Identifiable Information

Users of CADQAS CIC's Proficiency Testing schemes may choose to interact with us in ways that require us to gather personally identifiable information. The amount and type of information that we gather depends on the nature of the interaction. For example, we ask users who participate in a proficiency testing round to provide personally identifiable information, including, but not limited to, their name

and email address. This information is used solely for the purposes of communicating the results and feedback of the proficiency testing round and not for any other purposes unless the participant specifically indicates that they wish to be contacted.

### Security

The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

### Links to External Sites

Our Service may contain links to external sites that are not operated by us. If you click on a third party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy and terms and conditions of every site you visit.

We have no control over, and assume no responsibility for the content, privacy policies or practices of any third party sites, products or services.

### Protection of Certain Personally Identifiable Information

CADQAS CIC discloses potentially personally identifiable and personally identifiable information only to those of its employees, contractors and affiliated organizations that (i) need to know that information in order to process it on CADQAS CIC's behalf or to provide services available at CADQAS CIC's Proficiency Testing schemes, and (ii) that have agreed not to disclose it to others. Some of those employees, contractors and affiliated organizations may be located outside of your home country; by using CADQAS CIC's Proficiency Testing schemes, you consent to the transfer of such information to them. CADQAS CIC will not rent or sell potentially personally identifiable and personally identifiable information to anyone. Other than to its employees, contractors and affiliated organizations, as described above, CADQAS CIC discloses potentially personally identifiable and personally identifiable information only in response to a subpoena, court order or other governmental request, or when CADQAS CIC believes in good faith that disclosure is reasonably necessary to protect the property or rights of CADQAS CIC, third parties or the public at large.

If you are a user of our Proficiency Testing schemes and have supplied your email address and indicated that you would like to receive updates, CADQAS CIC may occasionally send you an email to tell you about new features, solicit your feedback, or just keep you up to date with what's going on with CADQAS CIC Proficiency Testing schemes. CADQAS CIC takes all measures reasonably necessary to protect against the unauthorized access, use, alteration or destruction of potentially personally identifiable and personally identifiable information.

### Aggregated Statistics

CADQAS CIC may collect statistics about the behaviour of visitors to its Proficiency Testing schemes. CADQAS CIC may display this information publicly or provide it to industry partners. However, CADQAS CIC does not disclose your personally identifiable information.

### Cookies

To enrich and perfect your online experience, CADQAS CIC uses "Cookies", similar technologies and services provided by others to display personalized content and store your preferences on your computer.

A cookie is a string of information that a website stores on a visitor's computer, and that the visitor's browser provides to the website each time the visitor returns. CADQAS CIC uses cookies to help CADQAS CIC identify and track visitors and their access and usage of our Proficiency Testing schemes. CADQAS CIC visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using CADQAS CIC's Proficiency Testing schemes, with the drawback that certain features of CADQAS CIC's Proficiency Testing schemes may not function properly without the aid of cookies.

By continuing to navigate our Proficiency Testing schemes without changing your cookie settings, you hereby acknowledge and agree to CADQAS CIC's use of cookies.

### Privacy Policy Changes

Although most changes are likely to be minor, CADQAS CIC may change its Privacy Policy from time to time, and in CADQAS CIC's sole discretion. CADQAS CIC encourages visitors to frequently check this page for any changes to its Privacy Policy. Your continued use of this site after any change in this Privacy Policy will constitute your acceptance of such change. Latest update: January 2024.